

## **DODGE COUNTY EXECUTIVE COMMITTEE**

March 6, 2017, 8:30 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:30 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member(s) absent: None.

Others present: County Administrator Jim Mielke; Emergency Management Director Amy Nehls; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Veterans Service Officer Andrew Miller; County Board Supervisor Jeffrey Caine; WBEV Radio Station Reporter Kevin Haugen; and Watertown Daily Times Reporter Ed Zagorski.

Motion by Miller, seconded by Frohling, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Maly, seconded by Miller, to approve the February 6, 2017 minutes as presented. Motion carried.

County Board Chairman Russell Kottke reported that Dodge County Clerk Karen Gibson was unable to attend today's meeting, but she included in the packet materials a memo regarding agenda items for the March 21, 2017 County Board meeting. County Administrator Jim Mielke reported that he wanted to clarify County Board Rule No. 37 in regards to a Resolution from the Human Services and Health Board abolishing a position and creating a position, and that the Department Heads are able to make changes during the year if needed, and do not need to wait until the August County Board meeting as stated in County Board Rule No. 37. Mr. Mielke further reported that he will include a memo in the March County Board packet along with the Human Services and Health Board Resolution clarifying County Board Rule No. 37 in regards to the Human Services and Health Board Resolution.

Mr. Mielke provided an oral update to the Committee regarding a draft policy for identifying County owned and operated vehicles. The Committee had a discussion on the size and the placement of the Dodge County logo, and other possible options for Departments. It was a consensus of the Committee to have Corporation Counsel Kimberly Nass amend item 6 of the draft policy by adding the following statement: "will be prominently displayed on each side of vehicle" after the following statement: "the standard Dodge County logo." Motion by Frohling, seconded by Maly to approve the draft policy as amended. Motion carried.

Mr. Mielke reported that the sanitary pipe replacement project at the Dodge County Detention Facility is progressing very well, but there is only a 4-5 week time period in which the work has to be completed. Supervisor Schmidt commented that the project is three weeks ahead of schedule. Mr. Mielke further reported that there will be a Resolution regarding the purchase of a dishwasher for the Detention Facility, and the purchase is in the adopted 2017 budget.

Mr. Mielke distributed to the Committee members his planned 2017 vacation schedule.

Emergency Management Director Amy Nehls provided a brief oral update to the Committee regarding the Courthouse active shooter exercise. Ms. Nehls reported that a Committee has been

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formed to help organize this exercise, a table top exercise for department heads will be held in the Administration Building on May 11, 2017, a functional exercise for courthouse departments will be held in the Administration Building on November 9, 2017, a full scale exercise will be held in the morning on January 15, 2018 at the Justice Facility, which is Martin Luther King Day, a day that no court cases are held, and in the afternoon on January 15, 2018, full scale exercises will take place in other County buildings.

Ms. Nehls provided an oral update to the Committee regarding co-locates on Dodge County Communication Towers. Ms. Nehls reported that AT&T has signed on to co-locate on the Juneau Communication Tower, which will generate an estimated \$1,700 per month in revenue, and US Cellular has signed on to co-locate on the Ashippun Communication Tower, which will generate an estimated \$1375 per month in revenue. Ms. Nehls further reported that the Fox Lake Communication Tower is at full capacity for co-locates.

Ms. Nass provided an oral update to the Committee regarding the status of contract reviews for various departments. Ms. Nass reported the following:

- 1) Dodge County Sheriff's Office and Dodge County Emergency Response Team (DCER) Agreement - Final revisions regarding insurance requirements have been forwarded to DCERT; and,
- 2) Dodge County Partnership with Jefferson County Economic Development Consortium and Glacial Heritage Development – The Dodge County Board of Supervisors signed this agreement and now awaiting signatures from the other parties; and,
- 3) Emergency Management Contract with IndentiSys for maintenance of an ID Card printer – Negotiations completed and the contract has been signed by both parties; and,
- 4) Aramark Contract for Food Services at the Dodge County Detention Facility – Negotiations completed and awaiting signatures; and,
- 5) Correct Care Services (CCS) Contract for Health Care Services at the Dodge County Detention Facility – Negotiations completed, and awaiting signatures; and,
- 6) Dodge County Sheriff and Green Lake County Sheriff Contract for temporary use of jail space – Contract has been completed; and,
- 7) Dodge County Sheriff's Office Contract with WhiteBox for data conversion related to the Spillman Technologies Project – Suggested revisions provided to the Sheriff; and,
- 8) Human Services and Health Department:
  - a) Fraud Prevent Agreement with the State – Review has been completed; and,
  - b) Completed various Memorandum's of Understanding (MOU); and,
  - c) In the process of reviewing a MOU with the Department of Corrections relating to the use of Compas Risk and Needs Assessment System; and,
- 9) Land Resources and Parks Department:
  - a) Review completed of a U.S. Department of Interior-Geological Survey Funding Agreement; and;
  - b) Woolpert for Ortho. Images Contract – Awaiting signatures; and,
- 10) AT&T Co-Locate Tower Agreement – Review completed and signatures obtained; and,
- 11) Register of Deeds Agreement with Authorize.Net for credit card transactions through Land Shark – Reviewed agreement and working on proposed revisions.

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Mr. Kottke reported that he sent an email to the Executive Committee members requesting suggestions for names of individuals that may be qualified to represent Dodge County on the Glacial Heritage Development Partnership Board, and that the individuals do not need to be County Board Members. The Committee had a brief discussion on potential individuals.

The Committee had a brief discussion on the draft Resolution supporting efforts to close commercial property assessment loopholes relating to the Dark Store Property Tax Shift. Supervisor Frohling commented that there needs to be more aggressive legislature regarding commercial property assessment. Motion by Miller, seconded by Berres to approve and forward the draft Resolution to the Taxation Committee for their consideration at their March 31, 2017 meeting. Motion carried. Mr. Mielke reported that the Resolution will be placed on the agenda for the April 3, 2017 Executive Committee meeting to obtain Committee member signatures.

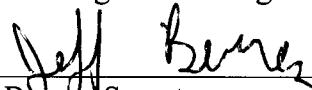
Supervisor Maly reported that on February 23, 2017, she attended a meeting of the County Organization and Personnel Steering Committee of the Wisconsin Counties Association (WCA) in Stevens Point, Wisconsin. Supervisor Maly further reported that this was a good meeting that provided an overview of the legislature, WCA priorities, and other topics such as child welfare funds, transportation, Shoreland zoning, 17-year old juvenile offenders, protective status for jailers, and open meeting law.

Supervisor Miller commented that she attended the Student Government Day that was held on March 2, 2017, and all the presenters did a great job.

Supervisor Marsik reported that he attended a broadband roundtable discussion with Land Information Director Joyce Fiacco.

Meeting adjourned at 9:46 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, April 3, 2017, at 8:00 a.m.**

  
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Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**